

CINDERELLA GROUP APPLICATION 2015

Our Ref: G/

THIS IS AN APPLICATION FORM FOR FINANCIAL ASSISTANCE FOR A GROUP HOLIDAY (HOLIDAYS ABROAD OR IN TERM TIME WILL NOT BE CONSIDERED)

Grants are only available to residents of EAST LANCASHIRE, NORTH EAST CHESHIRE, NORTH WEST DERBYSHIRE.

GRANTS ARE AVAILABLE TO SUPPORT THE COSTS OF A HOLIDAY FOR SICK AND CONVALESCENT CHILDREN WHOSE FAMILY ARE UNABLE TO AFFORD TO TAKE THEM ON HOLIDAY.

There is no limit to the size of the grant that you can apply for however grants of up to £1000 have been approved by Trustees.

**INFORMATION about your group/organisation and the proposed holiday:
Please answer every question.**

1.Name of Group/Organisation

Tel

Email

Address

2. Name of Project (if different)

Tel

Email

Address

3.Contact Name

Tel (daytime):

Email

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4. How long has your group been formed?

Has your group/organisation only been formed to run this holiday?

Yes No

5. Please give names and addresses of the following

a) Chairperson/Headteacher

Tel

Email

Address

b) Applicant

Tel

Email

Address

6. Details of proposed holiday. Where are you going?(If you know precisely please say. If not, say what general area you are going to).

7. What type of accommodation will you book?(If you have made a provisional booking already, please give details).

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8. How will you travel to/from your holiday destination and travel around whilst on holiday?

9. When will the holiday be? (give dates, or approximate time if not yet known).

10. How long will the holiday be?

11. What types of activities will the children be involved in whilst on the holiday?

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12. How many children will go? (approximately)

13. From what area(s) will the children be drawn? Please provide postcodes where possible.

14. What are the ages of the children?

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15. Please state below why you applying for this grant, providing any relevant information to enable the grant panel to consider your application fully.

16. How many responsible adult helpers will be going?
(It is expected that there will be a minimum of one helper to eight children, taking care to ensure appropriate male/female ratios are provided).

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17. DBS Checks

Please provide a copy of your DBS Policy. You may wish to contact your local Council who will be able to advise on such procedures.

DBS Policy enclosed ? Yes No

The costs of the holiday towards which you can apply for a grant:

18. Claim for other expenses.

You can apply for money to meet some or all of the following expenses:

	Total costs £
a) Travel costs	
b) Accommodation	
c) Insurance	
d) Other costs (please specify)	
Total: £	_____

19. Please state how much you are applying for from the Cinderella Fund:

£

20. Will you be charging families (or others) to send children/families on your holiday?

If you will, please give details of how much and what this is for.

21. Has an application for funds been made to any other trusts/charities?

If so, please state which, and with what result.

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22. What amount of cash, if any, has been raised by yourselves and by what method?

23. If this application is successful to whom should the cheque be made payable?.
(THIS CANNOT BE AN INDIVIDUAL). Please provide details of holiday provider or convalescent home i.e. the organisation's name, address and contact details below. They will be required to submit a formal invoice. If unsure, please contact the Secretary on E: Ashlie.tottle@charityservice.org.uk

Signatures

To the best of our knowledge, the information provided in this application is correct, and we agree to keep to the terms and conditions stated should any grant aid be provided.

We also agree to contact the Secretary of the Cinderella Fund concerning any changes to the details provided in this form.

Signed on behalf of the Group/Organisation

Chairperson's/Headteacher's Name

Signature:

Date

Applicant's Name

Signature

Date

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GROUP APPLICATION CHECKLIST

1. PLEASE SEND A HARD COPY OF YOUR APPLICATION FORM (AS REQUIRED FOR MONEY LAUNDERING PURPOSES) TO

The Secretary
Cinderella Fund
The Charity Service Ltd
St Thomas Centre
Ardwick Green North
Manchester M12 6FZ
2. IN ADDITION PLEASE ALSO SEND YOUR COMPLETED APPLICATION FORM BY EMAIL TO Ashlie.tottle@charityservice.org.uk
3. PLEASE ENCLOSE A COPY OF YOUR LATEST ACCOUNTS WITH YOUR APPLICATION.
4. PLEASE ANSWER ALL QUESTIONS FULLY AS POSSIBLE AND REMEMBER TO SIGN AND DATE YOUR APPLICATION.

An electronic version of this application form can be downloaded from The Charity Service website at www.charityservice.org.uk or please email Ashlie.tottle@charityservice.org.uk stating Cinderella Group Application Form Request.